



Napo is a small trade union and professional association providing a range of services to our members in the Probation Service and Family Court sectors across England, Northern Ireland and Wales. It employs 13 staff and is currently recruiting to the following post.

For an information pack and application form please email:

**kwaldron@napo.org.uk**

**Napo,  
65 Mortlake High St,  
London SW14 8HL**

**tel:  
020 7223 4887**

**email:  
info@napo.org.uk**

**web:  
www.napo.org.uk**

Napo is working towards being an equal opportunities employer.

## **General Secretary**

**Salary: £76,288 to £88,579 pa exclusive of London Allowance (£4,729 pa). Pay award pending.**

The post holder is the senior elected employee of Napo and will need to provide strategic leadership across all of the union's activities. Their role includes acting as the union's principle national spokesperson and they are expected to lead on professional issues. In addition they will have responsibility for and where appropriate participate in negotiations relating to members' salaries and conditions of service.

The successful candidate will have a demonstrated track record within the trade union movement and it is desirable that they can demonstrate an understanding of the requirements of Napo's professional status.

If successful following election, the applicant will be required to take up the post on 1<sup>st</sup> July 2023 following a suitable handover period.

Remote working / Hybrid working. Expectation of travel to some meetings where required.

***Please note that the incumbent will be standing for re-election.***

**Closing date: 13<sup>th</sup> January 2023**  
**Interviews: 23<sup>rd</sup> – 27<sup>th</sup> January 2023**