

Finance Vice Chair's
REPORT TO AGM 2025

The Annual Accounts – 2024

Colleagues, once again, and for the very last time for me, I am pleased to report to you Napo's financial position for the year ended 31st December 2024.

I am sure you will share with me Napo's thanks to Theresa for all her work in ensuring Napo's financial stability and also to Cynthia for her support in this. We have only arrived at this situation because of collaborative careful management and scrutiny of budget requests and because of your hard work in recruiting new members, so thank you to all of you as well.

This report gives a summary of the audited annual accounts, which you will find a detailed make up of it contained in the annual report for your scrutiny.

The accounts set out the Income and Expenditure for the year, the Balance Sheet, Movement of Funds Summary, supported by explanatory notes including a summary of significant accounting policies that governs the makeup and auditing of the accounts which is prepared in line with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard (FRS) 102.

I am pleased to report that once again, we have had a successful audit and the Certification Officers, who are the Union's Governing body, have approved the accounts and all the other associated returns.

Once again, we have received a clean bill of health from the Auditors and that the Union can continue to operate as a going concern for another year.

If members require further information regarding the accounts, they can obtain this by writing to Theresa Boorman by email to tboorman@napo.org.uk.

I invite AGM members with questions regarding the annual accounts to submit these in writing to: {events@napo.org.uk} no later than Friday 10th October 2025, to enable us to provide you with detailed answers during the accountability section of the AGM.

Income

We have received £1,338,205 in subscription income for the year against the estimated budget of £1,273,238, an increase of £64,967 which is a positive step in the right direction. Thanks to the tremendous efforts made by branches in recruiting new members.

We have continued our support to the Welsh Government Project, and we have received the sum of £57,043 in grant payments from them and have expended the same amount giving a zero effect on the accounts.

The overall income received for the year was £1,434,138; an increase of £105,950 upon last year's income of £1,328,188.

We have ended the budget year with a gross surplus of £216,847 but after allowing for £93,269 transfer to the members' representation fund, this leaves a net surplus of £123,578.

Expenditure

We have expended the sum of £1,349,186 for the year including £129,195 spent on members' representation.

Compared to the 2023 figure, staff costs went up by £28,991. This was due to a 5% inflationary increase and on-oncosts approved by NEC for the year.

Accommodation costs

Expenditure is almost the same as last year. Due to the continued new way of working adapted by Napo, we are still maintaining savings in this area.

Operating costs.

Spending is £5,123 lower than last year; again, due to the new way of working, we have relinquished some of the office equipment, hence the saving.

Computer Equipment & Support expenditure is down by £32,086. This is as a result of the welcomed decision taken by NEC to relinquish the now defunct database; hence the above saving.

In line with accounting policies, we have depreciated our fixed assets by £17,674 for the year and charged this to expenditure.

Committee, Conference and Affiliation costs.

These expenditures are in line with the budget and pretty much the same as last year's expenditure.

Subscription & Affiliations, Donation

Spending is in line with last year's expenditure and within the 2024 budget.

Campaign/Media, Parliamentary work,

We have had an Officers' ballot in 2024, hence the expenditure of £9,518.

Financial Costs.

This year, we have paid £65,540 to HMRC as final payment in respect of Tax liability for Chivalry Road.

Again, due to the elevated level of financial work undertaken in-house, we have managed to keep our audit bill down to the bare minimum.

The NEC had approved a deficit budget of £44,027 for the 2024 budget year. However, during the year, with careful management of expenditure, supported by the excess income from subscription, we have turned the deficit into a net surplus of £123,578.

Balance Sheet

The fiscal year began with Fixed and Current Assets of £1,642,657 and ended with £1,727,609. The overall net movement of funds for the year is £84,952.

The Union's liabilities at the end of the year amount to £166,199 of this, £144,020 is the refund from the defunct database. This money was treated as a creditor in the balance sheet, and it is set aside to assist with the purchase of a new database. There is also £6,823 corporation tax for 2024 to be paid to HMRC and £15,356 is owing to sundry creditors.

Branches Bank accounts

The amalgamated branch accounts showed that they have ended with total funds of £26,219.

Recommendations to AGM:

- 1) To approve the Report and Accounts for the year ended 31 December 2024.
- 2) To appoint Sturgess Hutchinson (Leicester) Limited as Napo's auditors for the year ending 31 December 2025.

Carole Doherty
National Vice - Chair (Finance)