

# Conference and AGM 5&6 Oct 2018 Southport

**Provisional Programme and  
Registration Form**

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**Your Profession  
Your Union**

**Napoo & You**

## Napo – Your Profession – Your Union

The theme of the 2018 AGM will be a celebration of the role of Napo as a professional association as well as a trade union – holding together professional values and standards in the face of divisions, high workloads and the devaluation of professionalism in both Probation and the Family Courts. All the sessions and fringe meetings will reflect this.



## Provisional programme

### Friday 5th October

The Napo reception desk will open at 9.00 am for on the day registration, information and assistance. Refreshments will be provided from 9.30am and the AGM will start at 10.00am sharp with the Chair's address and formal business

#### **12.30pm – 2.00pm Lunchbreak**

There will be a number of optional lunchtime fringe meetings.

#### **2.00pm**

Probation professional session – Panel discussion on BAME in the CJS  
Family Court professional session – Question Time style session on the Future for Cafcass and Justice

#### **3.30pm – 4.00pm**

Refreshment break

#### **4.00pm – 5.45pm**

Debate on motions and key note speakers

#### **6.00pm – 7.00pm**

Optional fringe meetings

### Saturday 6th October

#### **9.00am – 10.00am**

Refreshments

#### **10.00am**

Keynote speaker – Andy Burnham, Mayor of Greater Manchester, on the Devolution of Justice (TBC)  
General Secretary's Address & Accountability Session  
Formal Business

#### **12.30pm – 1.30pm Lunchbreak**

Optional networking meetings

#### **1.30pm – 3.00 pm**

Debate on motions and keynote speakers

#### **3.00pm**

AGM ends

## Timings

This is the second of the new format two-day AGMs but we have changed the timings in response to feedback from members at last year's AGM in Nottingham. Thanks to all those who responded to the survey this was of huge value.

This year conference will kick off at 10am on both the Friday and Saturday, with registration and refreshments from 9.00am. We will then run through until lunch at 12.30pm. We will finish at 5.45pm on the Friday, with optional fringe meetings in the early evening, and have an early finish at 3.00pm on the Saturday, to allow people to get back home at a reasonable time. There will also be fringe meetings on the Friday lunchtime this year and networking meetings on the Saturday lunchtime.

On Friday afternoon conference will split into a Family Court and a Probation Professional Session from 2.00pm until 3.30pm.

We will also have a large number and range of exhibitors and stalls from campaigning groups, member service providers and other research and information organisations, as well as Napo's national committees.

## Debate and Discussion

As usual AGM will discuss and vote on a wide range of motions from members and branches. Motions to be considered by the AGM may be submitted by the NEC, a national committee, a Probation Branch, the Family Court Section, the PSO Forum or any two full or professional associate members of Napo. Constitutional amendments may be submitted only by the NEC this year. Motions should be submitted on the form provided which is available from Annoesjka Valent (avalent@napo.org.uk – 020 7223 4887) at the Napo office. Motions must reach the General Secretary no later than 12 noon on Friday 10th August. Amendments to motions and amendments to constitutional amendments must reach the General Secretary by 12 noon on Friday 21st September. Details of motions and constitutional amendments received will be circulated to members at the end of August.

# Registration form

- Please note registration, which includes refreshments on both days and entrance to ALL events at AGM, can only be accepted if accompanied by the appropriate payment.
- Registration fee £50.00 (£30.00 for unemployed, retired and retired PAM members)
- Return this form to Napo, 160 Falcon Road, London SW11 2NY
- Your conference credentials will be sent out after 24 September. **If you provide an email address we will send you an electronic confirmation of your registration.**

## Your details

Please write clearly.

Please provide the address to which you would like the conference pack to be sent.

Full name

Address

This is my work  home  other  address (required for technical database purposes only)

Membership number

Telephone number

Email (complete if you require confirmation of registration)

Branch/Section

## Registration fee

I enclose the following fee (please ✓ as appropriate)

Full, Associate, Professional Associate member  (£50.00)

Retired PAM/Unemployed Member/Retired Member  (£30.00)

I will be bringing a Guest  (£50.00 or £30.00 concessions)

Name of Guest

Address if different from above

Please send me details of how to register for a FREE crèche place(s)

Number and ages of children

I enclose a cheque for £

Cheques should be made payable to Napo

Signature

Date

## Special requirements

If you have a disability and have specific requirements please provide details:

## Free crèche at AGM

There will be a free crèche for the duration of AGM, provided by the excellent Nipperbout Event Childcare. The crèche will cater for children from 0 to 16 years and be open from 8.30 – 19.00 (Friday) and 8.30 – 15.30 (Saturday). To take advantage of the crèche you MUST register for a place by 7 September. Let us know if you require a place in the space provided. Late registrations can only be accepted IF places are available.

## Monitoring

To assist us in working toward inclusivity and accessibility in all Napo events, it would be useful if you could provide us with information about yourself for monitoring purposes. We would be grateful therefore if you could fill in the confidential questionnaire on the reverse of this form.

Will this be the first Napo AGM you have attended? Let us know

## Useful information

- 1 Members are urged to register for AGM early and before **17 September** if possible. The registration form and fees should be returned to Napo, 160 Falcon Road, London SW11 2NY. Or register online **www.napo.org.uk**
- 2 The Registration fee of £50.00 (£30.00 for unemployed and retired/retired Pam members) covers all daytime sessions and fringe meetings and refreshments on both days.
- 3 Registration can only be accepted if accompanied by appropriate payment. Make cheques payable to Napo.
- 4 Conference credentials, voting papers (as appropriate) and information will be sent out to the address on the registration form after 24 September.
- 5 If you wish to bring a guest to conference, such as a partner, please indicate on the form overleaf. This year retired or unwaged guests can attend for the concessionary rate of £30.00. Other guests will be required to pay the full rate of £50.00.
- 6 If you wish to book a place(s) in the FREE crèche, please indicate on the form overleaf by **7 September**. Late crèche registrations cannot be guaranteed to be accepted. Members registering for a crèche place(s) will be sent details of Nipperbout Event Childcare's online registration procedure.
- 7 Details of disabled access and parking are available from Napo and will be included in the conference information or sent out on request.
- 8 Email confirmation of registration will be sent to members who provide an email address on the registration form. Members should avoid contacting Napo to check their registration unless they do not receive credentials by **28 September** or unless there is specific reason for concern.

## Monitoring

Please fill in this short monitoring questionnaire. This information is for INTERNAL use only but is very important for evaluation purposes.

### Race and Ethnicity

- Asian: Bangladeshi  Asian: Indian
- Asian: Pakistani  Asian: British
- Asian: Other
- Black: African  Black: Caribbean
- Black: British  Black: other
- Chinese
- White: British  White: Irish
- White: European  White: other
- Other Heritage Background

### Equality Act

The Equality Act 2010 protects people with disabilities, including people with long-term health conditions.

Do you consider yourself to have a disability as defined by the Equality Act?  
 Yes  No

### Gender Identity

Would you consider yourself to be covered by the gender re-assignment definition in the Equality Act 2010?  Yes  No

### Sexuality

- Bisexual  Gay  Heterosexual
- Lesbian  Other .....
- N/A

## Access

There is excellent disabled access throughout the conference venue, which is fully DDA compliant. All the fringe meetings are located within the centre. Stewards and Napo staff will be on hand to provide directions and assistance at all times. Attendees should make sure they indicate on the form whether they have any special requirements so they can be contacted directly about how we can best accommodate these. For further details contact Kath Falcon at Falcon Road [kfalcon@napo.org.uk](mailto:kfalcon@napo.org.uk)

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