

Napo Motion Guide

Quick start guide for proposers and seconders

Thinking of writing a motion? Here's how to get started:

1. Identify the issue: What needs to change or be improved?
2. Keep it clear and short (max 200 words).
3. Say what action you want and by when.
4. Make sure you have a member happy to second it.
5. Submit it through your branch, committee, network or just with your seconder before the deadline.

Tip: Save background details and arguments for your speech at AGM – the motion itself should focus on the ask.

Example motion

Title: Making Motions More Accessible

Motion:

This AGM notes that while motions are a vital way for members to influence Napo's direction, many members are unsure how to start writing one or lack confidence in doing so.

AGM believes that motion writing should be as accessible, inclusive, and engaging as possible.

AGM therefore instructs the National Executive Committee and Steering Committee to:

- a) Develop and circulate a plain English motion-writing guide for members before the next AGM motion deadline
- b) Host at least one national online workshop annually on how to write, propose and debate motions
- c) Encourage branches and networks to support first-time motion writers with mentoring or peer review
- d) Promote the use of mock motions, like this one, to help build confidence and understanding across the union